

Trustco Plc Environmental policy

Last Reviewed: 23/07/2024

Next Review: 24/07/2025

Mission statement

Trustco Plc recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage customers, suppliers, and other stakeholders to do the same.

Responsibility

Tim Cripps is responsible for ensuring that the environmental policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

Policy Aims

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness and training.

General Waste

Trustco Plc aims to make the most economical use of resources. We strive to minimise waste and ensure responsible disposal in line with current government legislation. As a consultancy and service provider, our office generates only a small amount of general waste typical of such environments. We use only authorised waste contractors or local council services for disposal, and we actively recycle paper, cardboard, and packaging whenever possible.

Electrical Equipment (WEEE)

In compliance with WEEE and RoHS Directives, Trustco ensures that all redundant and surplus electrical equipment is disposed of through authorised channels. We do not use general waste landfill sites for disposing of electrical equipment.

Power Management

Trustco is proactive in managing and reducing energy consumption across all operations, including electricity (we do not use gas). Our initiatives include:

- Removing unnecessary lighting.
- Installing lower-powered lighting and automatic light switches in low-use areas.
- Utilising monitors and printers with low power consumption and automatic power-saving features.
- Equipping heating systems with both automatic and manual controls to optimise energy use.

Paper

- We minimise the use of paper in the office.
- We reduce packaging as much as possible.
- We buy recycled and recyclable paper products.
- We reuse and recycle all paper where possible.

Energy and Water

- We aim to reduce energy usage substantially.
- Lights and electrical equipment are turned off when not in use.
- Heating is adjusted with energy consumption in mind.
- Energy consumption and efficiency are considered when purchasing new products.

Office Supplies

- We evaluate alternatives before purchasing new equipment.
- We assess the environmental impact of new products.
- We favour environmentally friendly and efficient products.
- We reuse and recycle as much as possible.

Transportation

- We limit travel to necessary trips.
- We promote alternatives like email and video conferencing.
- We support the use of public transport and bicycles.

Maintenance and Cleaning

- We use environmentally friendly cleaning materials.
- We select sustainable materials for office refurbishment.
- We only use licensed organisations for waste disposal.

Monitoring and Improvement

- We continually monitor and improve our environmental performance.
- We review this policy and business practices monthly.

Culture

- We will involve staff in the implementation of this policy, for greater commitment and improved performance.
- We will update this policy at least once annually in consultation with staff and other stakeholders where necessary.
- We will provide staff with relevant environmental training.
- We will work with suppliers, contractors and sub-contractors to improve their environmental performance.
- We will use local labour and materials where available to reduce CO2 and help the community.

Signed

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Position

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Date

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